

Falls Lake Academy

Falls Lake Academy seeks to create a challenging learning environment while striving to meet the academic, social, and emotional needs of our 21st century learners to prepare them for citizenship, leadership, and success in a rapidly changing world. Our school promotes a safe, orderly, caring and supportive community. Each student's self-esteem is fostered by positive relationships with students and staff. We strive to have our parents, teachers, and community members actively involved in our student's learning.

- Mission Statement

Time:	Who:	Topic:	Details:	Action/Follow-Up:
July 10, 2018 6:41PM	Chairman Brian Massengill	Board of Directors Meeting	Next Meeting August 7, 2018	
6:41pm	Attendees	Announcements	Mrs. Hobgood gave an update on the building. August 13 th is tentatively set for the final inspection of the High School building. The addition's final inspection is July 19th. The high school gym will not be ready on the August 13th date. The doors being installed are causing the delay on the gym. The concrete pads must be poured before the doors can be installed. The concrete should be poured this week. Per the contract, the builder will start paying penalties on the 9th of August if the High School is not completed. Mr. Cannady is going to review the contract to gather the details on the penalties. Mr. Hubrich will be meeting with Mrs. Hobgood tomorrow, 7/11. He will be viewing the addition and Mrs. Hobgood will have a discussion with him on the timeline as well.	
6:52pm	Attendees	Citizen Updates	Mrs. Hobgood announced that we have several items that have been donated by Fujitsu. Mike Lee is employed by Fujitsu. They are moving offices and have several items they no longer need. They are going to donate 15-20 metal shelves, 46 rolling chairs, 31 stacking chairs, 2 conference tables, 8 file cabinets, 2 shelves, 1 small sofa, 1 countertop cabinet, 4 round tables, 75 trash cans, 4 two door cabinets, 6 two piece desks, 2 microwaves, 1 water filler system, 2 corkboards, 6 rectangle tables, 2 rolling carts and 7 large recycle cans. It must be picked up by Monday, July 16. They are on the 3rd and 4th floors. They require us to hire a professional company.	

			<p>Mrs. Hobgood has a call 7/11 to coordinate the move with Fujitsu. Mrs. Hobgood has reached out to several companies for the move. The only company that has availability on Monday is Two men and a truck. They will charge \$2700 for 5 men and two trucks and can complete the move in a day. The board is in agreement that Mrs. Hobgood can proceed with this.</p>	
<p>7:00pm</p>	<p>Cory Draughon</p>	<p>Charter Success</p>	<p>Budget report update – The budget presented (FLA Budget Report 7.10.18.pdf) is current as of a few days before the end of the 2017 - 2018 school year. On Page 2, Durham County and Granville County had late deposits that were not reflected on the report but they are in the budget now. Page 4 last column YTD these are the actuals for these categories. Some exceeded the budget due to the flat line budget being approved. Increases were approved during the year, (Salaries and bonuses, facilities). There were savings on books and supplies and technology. There was a savings in health benefits and an additional USDA reimbursement that came in. This report reflects about a \$400k surplus at the end of the year. When you look at the condensed income statement (attached) you can see the year to date activity. Fund 1 and fund 3 must be spent, as it will not carry over. Fund 2, 5 and 7 can carry over to the next year. Our actual net at the end of the year is \$620K. The school exceed expectations on net surplus. These items will be audited before they are finalized. Once numbers are audited the number will be final. The 18-19 reimbursements from the State were released. They came out with an increase of 5.5% for Granville County. This equates to \$350K in additional revenue for next year that was not planned in the budget. Mrs. Hobgood and Mr. Draughon presented information on increasing in teachers’ salaries based on the State of North Carolina increasing teacher pay. The net effect is about \$250K including</p>	<p>Mr. Cannady motioned that FLA should move from the State of North Carolina 2017-2018 teacher pay scale to the State of North Carolina 2018-2019 teacher pay scale. Second - Hogue Unanimous</p> <p>Mrs. Englebright motioned to require all employees to use direct deposit. Second- Pike Unanimous</p> <p>Mr. Cannady motioned to allow Mrs. Hobgood to proceed with the capital purchases needed for the High School for reimbursable items for the building. Second - Englebright Unanimous</p>

benefits and salary. We do not have additional info on the local account funding and if that will increase. We should see that in the September timeframe. Mrs. Hobgood would like to propose that Falls Lake Academy move from the North Carolina 2017- 2018 teacher pay scale to the North Carolina 2018-2019 pay scale.

Mrs. Hobgood presented a capital purchases proposal for items that can possibly be reimbursed by USDA. Mrs. Hobgood would like the approval to purchase the washing machines, ice machines, floor cover for the gym, the rollers for the floor to go on for the new building.

Mr. Draughon updated the board on Charterpay.org. This is the site that will be used for online payments. This will be an in house payment system though Charter Success. Charter Success has been testing this and payments are going through correctly. The system will keep a history so parents can see what they have paid throughout the year. Onboarding with admin team will start next week. Parent education and teacher education will also be done.

Mrs. Hobgood would like to require all employees used direct deposit. She has proposed that the board adopt this practice.

Mrs. Hobgood presented a proposal to split an SRO with Oxford prep. The cost could be \$28,575. This would be through the Sheriffs Office because Butner PD cannot serve Oxford prep. Mr. Massengill brought up the concern of splitting someone. There is discussion on what the cost would be from Butner Public Safety. Mrs. Hobgood was told by Butner Public Safety that Falls Lake was too late to get on their budget for this year. Mr. Hogue has offered to help facilitate discussions on this matter with Butner Public Safety. The board is in agreement that we would like to have a full time SRO in the school. Mrs.

			Englebright has asked Mrs. Hobgood to put a list together of what the expectations are for an SRO. Mr. Hogue will begin discussions with the Chief at Butner Public Safety.	
8:13pm	BOD	Meeting Minutes Acceptance	The Board unanimously moves to accept the June 5, 2018 Meeting Minutes as written.	Motion - Stinnett Second - Cannady Unanimous
8:14pm	Admin Team	School Reports	High - Nealie Whitt Mrs. Hobgood Updated that student's schedules are almost done. FLA had a few students that were able to get in the IVC classes at NC school of Science and Math. Mrs. Graham is going to provide some feedback to the contacts at the program.	
8:17pm	Amy Hobgood	Directors Agenda	Graduation – Mrs. Hobgood expressed the need to move graduation due to testing requirements. It is recommended to move graduation from June 1 to June 8. This would allow time for all test scores to come in. Mrs. Hobgood would also like to make June 5, 6 and 7th teacher workdays.	Mrs. Pike motioned to move graduation from June 1 to June 8 and make June 5, 6 and 7th teacher workdays. Second- Hogue Unanimous
8:20pm	BOD	Committee & Sub-Committee Reports	Facilities - Mrs. Stinnett asked about the bottle fillers for the addition. That needs to be brought up at the next meeting with the builder. Mr. Cannady pricing out the cost of the legs for the desks that were donated to FLA. They are missing the legs and not usable without them. Athletic Oversight – The Athletic Director, Kate Wright, submitted her student handbook on 7/9. Mr. Cannady asked that any items that the board needs to review submitted to the board 24 hours before a meeting. Mr. Cannady and the board reviewed the handbook and are in agreement it is acceptable. Governance - There are board policies that we need to be adjusted based to DPI changes. Mrs. Hobgood submitted several items requested by DPI. She does this on a yearly basis. This year is the first year that she has gotten feedback. Mrs. Hobgood check with surrounding charter schools and they were in similar situations. Mrs. Hobgood was able to correct many of the items they pointed out. There are 3 board	Mr. Cannady Proposed to accept changed to policy number 2.1215 anti-nepotism, 2.1210 conflict of interest and 7.1010 background checks, as proposed by the governance committee on the recommendations of DPI. All changes indicated in red. (Board Policy Changes 7.10.2018.pdf) Second - Pike

			<p>policies that require updates. The updates have been made based on the DPI recommendations that were sent over. These three policies that require updates are Anti-nepotism policy 2.1215, conflict of interest 2.1210 and background check policy 7.1010.</p>	
9:11pm	BOD	Enter closed session	Board Unanimously moves to Enter Closed Session to discuss confidential personnel topics.	Motion - Stinnett Second – Pike Unanimous
9:25pm	BOD	Exit closed session	Board Unanimously moves to Exit Closed Session.	Motion – Stinnett Second - Pike Unanimous
9:30pm	BOD	Action Items	<p>Governance – There is one additional board policy that is required to be adjusted based on DPI changes to their policy. Policy 4.2300 Admissions and Enrollment.</p> <p>Resignations: Kathleen Holbrook Pamela Criswell</p> <p>Recommended Moves: Ashely Keith – 12 month DITA position Weston Pearson – HS PE Stephanie Yarbrough – Associate Director Facilities and Safety</p> <p>Recommended for Posted Positions – Elizabeth Moran, Ed.D - Associate Director Elementary Nancy Pendergrass – Lunch Coordinator Miriam Springer – HS Chemistry</p> <p>Post Positions: Freshmen Seminar Dance Elementary PE</p>	<p>Mrs. Cooke recommends to accept changes to Policy 4.2300 Admissions and Enrollment as proposed by the governance committee on the recommendations of DPI. Changes are in red in the link Board Policy Changes 7.10..2018.pdf Second – Cannady Unanimous</p> <p>Mrs. Englebright motions to accept recommendation for hiring Miriam Springer for HS chemistry, Nancy Pendergrass for Lunch coordinator, Elizabeth Moran for Associate Director of Elementary, Stephanie Yarbrough Associate Director Facilities and safety, Adjust Brian Brogden’s salary based on increased responsibility and change title to lead maintenance tech. To accept resignation of Kathleen Holbrook and Pamela Criswell. To move Ashely Keith from an 11 month employee to a 12 month employee and change her title to DITA, move Weston Pearson from Elementary PE</p>

				to High School PE position and post open positions. Stinnett Unanimous
9:48pm	BOD	Enter closed session	Board Unanimously moves to Enter Closed Session to discuss confidential personnel topics.	Motion Stinnett Second Pike Unanimous
10:28pm	BOD	Exit closed session	Board Unanimously moves to Exit Closed Session.	Motion Stinnett Second Pike Unanimous
10:29pm	BOD	Meeting Adjournment	The Board unanimously moves to adjourn the meeting.	Motion - Pike Second - Cooke Unanimous

ATTENDEES:

Board of Directors

Katrina Cooke

Gina Stinnett

Heather Fields

Sean Hogue

Robb Cannady

Brian Massengill

Leah Englebright

Jill Pike

Administrators & Guests

Amy Hobgood

Nealie Whitt

Lindsay Graham

Lisa Mayhew

Cory Draughon