

4.2305 WAITLIST CALL-UPS

Cross Reference: 4.2300 ADMISSIONS AND ENROLLMENT
4.2310 ENROLLMENT CONFIRMATION: STUDENT DAY #1

Following the administration of each year's annual Enrollment Lottery, the Board shall release the results to the lottery applicants specifying which students are being accepted in the initial enrollment cohort and which are being placed on the graded waitlist. Students shall be admitted in accordance with Board policy 4.2300, ADMISSIONS AND ENROLLMENT, at this time. Waitlisted students shall be admitted ("called up") according to the following procedure:

1. Until the calendar date of two weeks prior to the first day of school, parents of students being called up from the waitlist shall be contacted via e-mail (if one or more e-mail addresses has been provided, or by phone if not) and clearly notified that they have a five-day deadline from the date of notification by which acceptance of the Board's invitation to enroll in FLA must be received. Parents of students that do not contact FLA to indicate their acceptance of the invitation to enroll by the five-day deadline shall be contacted via the phone number provided on the application with a warning that their acceptance or declination of the Board's offer to enroll must be received within 48 hours of the time the phone call was made. Those who accept the Board's invitation to enroll will be enrolled as if they had met the enrollment deadline in the first place. Those who do not respond within the designated deadlines will be notified by e-mail (or phone, if no valid e-mail address is available) that their enrollment slot has been forfeited and the next student on the waitlist, in each case herein, shall be offered the enrollment slot.
2. On the day following the calendar date of two weeks prior to the first day of school, the process and deadlines shall change. Parents of students being called up from the waitlist at this point shall be contacted via phone, or by email if phone contact cannot be established. Once notified, parents shall have 48 hours to accept or decline the invitation to enroll in FLA. Those who do not respond within the 48 hour deadline will be notified by e-mail (or phone, if no valid e-mail address is available) that their enrollment slot has been forfeited and the next student on the waitlist, in each case herein, shall be offered the enrollment slot. This process shall be followed whenever any current enrollment slots open up throughout the first semester of each school year. No students shall be called up from the waitlist past the end of the first semester of the school year.