

## **2.4000 BOARD POLICIES**

The Board of Directors of Falls Lake Academy, Inc., reserves to itself the functions of developing and revising policies for the operation of Falls Lake Academy. The formation and adoption of policies will constitute the primary method through which the Board exercises its leadership in the operation of the school.

### **A. Policy Development**

Board policies shall be conceived, developed, and adopted according to the following sequential process:

1. The need for a new policy shall be established by the Board
  - a) during discussion in open session of any Board meeting; or
  - b) via a proposal to the Board by any FLA student, parent, or employee of the Board.
2. The basic provisions of the proposed policy shall be defined by consensus of Board members
  - a) during discussion in open session of any Board meeting for which the published agenda includes such discussion; or
  - b) during discussion in open session of any Board meeting called for the purpose of developing that particular policy.
3. The final consensus with regard to the provisions of the proposed policy shall be included in a written policy draft which shall be brought before the Board for consideration on first reading, at which the Board shall officially receive the policy draft by way of a formal vote to do so in the manner in which all votes are taken by the Board. Such policy drafts shall be authored by the Board chair's designee.
4. Following a period of time specified by the Board chair for the members of the Board to read and consider the policy's provisions and applications, the policy shall be brought back before the Board for discussion followed by approval, revision, or rejection on second reading.
5. If the Board accepts the policy as originally presented or with minor revisions on second reading, the policy shall be adopted and its provisions shall thenceforward be binding upon all elements and populations of Falls Lake Academy. If further revisions are deemed necessary, adoption of the policy shall be tabled pending such revisions and brought back before the Board until adoption is achieved.

### **B. Policy Amendment, Revision, or Appeal**

When the Board deems it necessary to amend or revise an existing policy, steps #3-#4-#5 above shall be followed to accomplish such amendment or revision.

When the Board deems it necessary to repeal an existing policy, the will and intent of the Board with regard to such policy repeal shall be accomplished as follows:

- 1) Board vote on first reading to appeal; then
- 2) Board vote on second reading to appeal at the next Board meeting following the first reading appeal vote.