

## **1.0120 LINE AND STAFF RELATIONS**

Legal References: ~~\_\_\_\_\_~~ G.S. 115C-47

Each employee of the Board shall be responsible to the Board through the chief administrator of Falls Lake Academy. All personnel shall refer matters requiring administrative action to the Principal to whom they report and are accountable.

At the time of implementation of this Board policy, the ~~Principal~~ (*Executive Director*) shall act as chief administrative officer for the school, including its buildings and grounds. He/She shall be responsible for and have authority over the actions of students, employees, visitors, and persons employed for special tasks in his/her specific school.

If the office of Managing Director or Executive Director is ever constituted and implemented by the Board, that person shall assume responsibility for the direct supervision of the ~~Principal(s)~~ (*Associate Directors*) of Falls Lake Academy. If/when such office is constituted and implemented, all authority as chief administrator transfers immediately to that person and is vested thereunto in that office. Principal(s) maintain responsibility and authority over the school to which he/she/they is/are assigned.

Whoever is acting in the capacity of and with the authority of chief administrator of Falls Lake Academy, whether Principal or Managing / Executive Director, shall report directly to the Board and shall be responsible for the successful operation of the school. He/She shall retain all authority – legal and otherwise – to act in the capacity of chief executive and chief operational officer of the school, including the supervision of all Board employees.

The Board shall adopt a new line-and-staff organizational chart at the time of any change in the constitution of administrative positions and shall publish such chart in the school's student-parent handbook and on the school's website.